

# Voice

Faculty Association Bulletin

October 2010

Oklahoma City Community College

## **Agenda**

### **Faculty Association General Meeting**

**12:30 p.m. Tuesday, October 26, 2010**

**MEETING LOCATION: 3N0 Main Building**

- 1. Minutes — Jeff Cleek**
- 2. Treasurer's Report and Membership Report — Lisa Adkins**
- 3. Scholarship Committee Report – Jeff Carlile**
- 4. Drawing for fabulous prizes**
- 5. Chair Report – Tad Thurston**
  - a. Review of previous questions of interest**
  - b. Overview of new theater design**
- 6. Old Business**
- 7. New Business**
- 8. Adjourn**

#### **Executive Committee members:**

Al Heitkamper, Information Technology; Vicky Davidson, Health Professions; Lisa Buckelew, Science and Math; Jay Ramanjulu, Library; Brent Noel, Arts and Humanities; Michael Machiorlatti, Business; vacant, Social Sciences; Tad Thurston, Chair; Chris Vershage, Chair-Elect; Jeff Cleek, Secretary; Lisa Adkins, Treasurer; Steve Morrow, Parliamentarian; Dianne Broyles, Past-Chair

## **Treasurer's Report**

(as of Oct. 14, 2010)

Scholarship: \$7,511.87 (does not include the 2010 Coke Wagon)

Bank Account: \$4,403.20

Membership: 33

**Paid members:** Lisa Adkins, Daniel Benton, Linda Boatright, Dianne Broyles, Lisa Buckelew, Paul Buckelew, Rachel Butler, Michaele Cole, Myra Decker, Courtney Dodd, Kayla Fessler, Ken Harrelson, Al Heitkamper, Carol Heitkamper, Sue Hinton, Jenean Jones, Fabiola Janiak-Spens, Steve Kamm, Yuthika Kim, Michael Machiorlatti, Gaile Malmstrom, Jay Malmstrom, Brent Noel, Chris Oehrlein, Vijay Ramachandran, George Rasinger, Steve Shores, Pam Stout, Akram Taghavi-Burris; Tad Thurston, Dana Tuley-Williams, Anita Williams, Bertha Wise

## **Faculty Association Meeting Minutes**

September 28, 2010

The meeting commenced at 12:34. Tad made a motion to approve the minutes. Bertha Wise asked for a clarification for Steve Kamm's question about the Testing Center. The clarification was to show that Steve was not in favor of moving the Testing Center. With the clarification, Paul Buckelew motioned to approve the minutes and Bertha seconded. The minutes were approved.

Due to the absence of the Treasurer, Tad was not sure about Coke Wagon totals or membership numbers.

Stephanie Geyer was introduced as a special guest regarding upcoming changes to the OCCC website. Noel-Levitz began testing our current website in the summer, she said. The process is in the discovery stage, consisting of surveys and focus groups from students and the community. She said the primary focus for this project is prospective students. The next phase will be testing. The website will use a new template with a new design and feel. The search engine will be changed to offer the best search results. The change will include training for writing for the web.

This process began last month and the contract runs for 23 months. A launch date is expected in June or July.

A question was asked about the employee website. Ms. Geyer said her group would not be involved directly in that, but they would facilitate that change. An employee survey is expected to go out in October or November. The current focus is on the external site.

Fabiola Spens asked if her website would be linked to this site. This led to questions from several faculty members about the impact this would have on their sites. There were specific concerns regarding being forced to conform to the new template. Paula Gower said some elements may be added (the OCCC logo, for example), but that individual sites would not have to adopt the new template. She added there is a possibility of discussing standardization in the future.

Tad asked what problems students have with the current site. Ms. Geyer said the number one goal was making answers to students' questions more readily available (questions regarding academic programs, costs, tuition, etc.). She then gave the top five questions of prospective students:

1. Does the school have my major?
2. Can I afford it?
3. Where is the school located?
4. Am I qualified to go there?
5. Will I fit in there?

She said the last question is especially important at OCCC. She invited everyone to be engaged in offering feedback and stories regarding "fitting in."

Jeff Carlisle gave the Scholarship Committee report. He said information about the Fall Ball will be sent out in an e-mail. The Fall Soup and Bake Sale will be on Wednesday, October 27. Any seasonal craft items are welcomed and more information will go out as the date gets closer.

Linda Boatright said it was essential to get feedback about the Fall Ball in time to make decisions.

Tad gave the chair's report. The NE parking lot is being redone to add 180 spaces. This also includes landscape consistent with the Master Plan.

Plans for the theater were approved. Construction begins in April.

Tad turned the meeting towards old business. Evaluating deans and chairs used to be done every two or three years and Tad was in discussion with Dr. Aquino about reinstating this.

He then discussed Prep and Planning week. He suggested sending comments to Glenné Whisenhunt.

In terms of the possible move of the Testing Center, the only advantage of this would be possible Sunday hours. Aside from that, the negatives of a move outweighed the positives; therefore, Tad thought the move was unlikely.

Finally, he had not yet found retention data for OKC-Go.

In turning to new business, Linda Robinett brought up a problem with Human Resources and background checks. HR said they had not done them even though they had been requested. HR refuses to say whether or not a background check had been completed. Linda asked if others have had problems. There were numerous stories from multiple divisions.

Sue Hinton said this was a problem when she was FA Chair and there seemed to be a lack of service on HR's part. She gave the example of the 20-hour limit for student employees being made without consulting the employers. She believed a summit was necessary to voice these concerns.

The consensus was that hiring policies were being done without consulting those most involved. Tad suggested the possibility of a committee. The library noted that the 20-hour limit for student employees made it difficult to run the circulation desk, at times. Jay Malmstrom said HR should be informing us about background checks.

New business turned to a question about the open pool price going up from \$1.50 to \$6.00. Tad said he would ask about it.

He then brought up problems with the changes to Datatel. Tad wondered if these changes had been discussed or tested. Someone said the "marriage" to Datatel was for the long haul.

Jay Malmstrom wanted to see where the idea was coming from that faculty are defined as working 40 hours.

Paul Buckelew made a motion to adjourn the meeting. Jay seconded it. The meeting adjourned at 1:22.

Respectfully submitted,  
**Jeff Cleek, Secretary**